

Jerome Delvin
District 1
Shon Small
District 2
James Beaver
District 3

Board of County Commissioners

Jerrod MacPherson
County Administrator

Matt Rasmussen
Deputy County Administrator



AGENDA
BOARD OF BENTON COUNTY COMMISSIONERS
Regular Board Meeting
Tuesday, March 10, 2020
Benton County Courthouse, Prosser, WA

9:00 AM **Call to Order**
Approval of Minutes
 ❖ **February 25, 2020**

Review Agenda

Consent Agenda

Assessor

- a. First Amended Contract w/Master's Touch to Provide Formatting, Printing and Mailing of Property Notices, E-Notices and On-Line Fillable Forms
- b. Contract w/QLUE Consulting for Office Workflows and Processes

Auditor

- c. Classification Description for an Election Systems Supervisor Position
- d. Establishing a Salary Grade for an Elections Systems Supervisor Position
- e. Line Item Transfer, Fund No. 0111-101, Dept. 000
- f. Declaration of Surplus and Disposition of Personal Property
- g. Agreement w/City of Richland for Payment and Ballot Boxes

Clerk

- h. Continuing An Information Management Service Agreement w/CI Support LLC

Corrections

- i. Letter to J Lembcke re Signs & Wonders, Inc. Contract

Facilities

- j. Line Item Transfer, Fund No. 0000-101, Dept. 110
- k. Authorizing Payment to Access Unlimited & Security for Purchase of Security System Hardware

Fairgrounds

- l. Line Item Transfer, Fund No. 0124-101, Dept. 000

Information Technology

m. Purchase of Dell Latitude Laptop for Treasurer Department From Dell Premier

Juvenile

n. Line Item Transfer, Fund No. 0115-101, Dept. 171

Noxious Weed Control Board

o. Appointment of Darrell Miles to Area 1

p. Appointment of Dan Downs to Area 4

q. Appointment of Dave Owens to Area 5

Office of Public Defense

r. Agreement w/Sylvia Garza for Interpreting Services in Superior and District Courts

s. Amending Resolution 2014-322 Authorizing OPD Chief Staff Defender to Sign Vouchers

t. Amending Public Defense Investigation Contract w/Michael Matkowski

u. Amending Public Defense Investigation Contract w/Mark Almquist

v. Amending Public Defense Investigation Contract w/Jeffrey Porteous

w. Amending Public Defense Investigation Contract w/Abel Campos

x. Temporary Superior Court Public Defense Services Agreement w/Heather Villani

Planning

y. Line Item Transfer, Fund No. 0000-101, Dept. 116

Public Works

z. Proposed Vacation and Abandonment of a Portion of Clodfelter Road

aa. Establishing Traffic Control on Clear View Loop, Fairview Loop, Harper Mae Court and Summit View Court

bb. Purchase of 18 Speed Transmission & Clutch Assembly From Woodpecker Truck

cc. Purchase of 2 Truck Mounted Rear Cross Conveyors From Northend Truck Equipment

dd. Accepting Work Performed by Goodman & Mehlenbacher for CRP – PR 669 Improvements

ee. Accepting Work Performed by Central Washington Asphalt Inc. for SMP – 2019 BST Area 3

ff. Accepting Work Performed by Granite Construction Company for Badger Mtn to Candy Mtn Connector Pathway Project

gg. Approval of Construction Plans and Authorization to Proceed w/Bid Process for Safety Roadside Improvements

hh. Permission to Proceed w/Advertisement and Bid Process for SMP – 2020 Bituminous Surface Treatment Area 4 and Edge Repair

ii. Purchase of New Current Model Water Truck Cab and Chassis From Jim's Pacific Garages

jj. Contract w/Wave Design Group for Architectural and Engineering Services for the Fairgrounds Building #1 Restroom Replacement Project

kk. Authorizing Additional Amount Payable to Cortner Architectural Company for Architectural & Engineering Services for the Public Services Building

Risk Management

ll. Engagement Letter w/PricewaterhouseCooper for Actuarial Services

Sheriff

mm Purchase of a 3D Scanner From Faro Technologies to Develop a Peer Reviewed School Safety Plan

nn. Lease Agreement w/MailFinance Through NeoPost USA for Postage Meter and Scale

oo. Award of Purchase of Rifle Equipment to Talos Tactical - \$4,036

pp. Award of Purchase of Rifle Equipment to Talos Tactical - \$6,344

qq. Award of Purchase of Two Swat Rifles From Bravo Company USA

rr. Award of Purchase of Four Rifles From Bravo Company USA

Treasurer

ss. Line Item Transfer, Fund No. 0109-101, Dept. 000

Workforce Development Council

tt. Appointment of Mary Mills to the Division of the Southeast Washington Office

Public Comment

Scheduled Business

Annual Economic Development Agreement w/TRIDEC ~ A Fyall

Request for Temporary Help for ER&R ~ R Blain

Human Resources Position Cleanup ~ L Wingfield & L Ivey

- Establishing a Risk Manager on the Managers and Administrators Salary Schedule and Changing the Public Works Manager and Jail Commander Titles
- Changing the Public Works Manager Classification Description to a Director of Operations and Capital Assets Classification Description
- Director of Operations and Capital Assets Line Item Transfer, Fund No. 0305-101, Dept. 000
- Jail Captain Classification Description Update
- Changing the Jail Commander Classification Description to a Chief of Corrections Classification Description
- Chief of Corrections Line Item Transfer, Fund No. 0000-101, Dept. 120

Finance Team Presentation

- Current Expense ~ L Ivey & J Bowe
- Public Safety Tax ~ L Ivey & S Palmus

Other Business

Executive Session

Potential Litigation ~ R Brown & J MacPherson